



Receiving Agency Criteria

To be eligible to receive Aloha Harvest's free food, an agency must meet the following criteria:

1. The agency must have an ongoing feeding program throughout the year.
2. The agency has been in operation at least three months.
3. The agency must feed their guests for free, no donations or memberships required to receive food.
4. The agency must be located on the Island of O`ahu.
5. The agency must have other sources of food or funds for food – Aloha Harvest *cannot* be their only food source.
6. The agency must sign a legal waiver, called the Aloha Harvest Release Statement, accepting food “as is” with no guarantees. The agency can choose not to use the Aloha Harvest food if in doubt, but they are required to notify Aloha Harvest of any unsuitable foods received.
7. Each of our agencies will be visited by Aloha Harvest staff person at least once a year to re-certify the program.

No agency is guaranteed any food on any day. All food deliveries are determined by objective information supplied by the agency itself as follows:

1. Geographic {logistical consideration with our donors}.
2. Agency's delivery day and times.
3. Agency's requested food types {prepared, frozen, produce, baked, canned and packaged, as well as salt free, sugar free, etc.}.
4. Agency's volume request and ability to store specific foods. Our food is mixed and matched so a large volume donation will be broken down to a variety of agencies.
5. Only on-site feeding programs (soup kitchens and shelters) will receive prepared, refrigerated or frozen foods.
6. The food is delivered inside the door of the agency and agency personnel are notified by the Aloha Harvest driver. Due to strict time schedules, Aloha Harvest cannot take food any further.
7. Agencies are required to notify the Aloha Harvest staff of any change in their operation or any problems and concerns. Also please contact us if you need to donate the food to another agency or if your client needs change substantially.